Last Revised: 7/16/2018

SPECIAL DEDICATED CREDIT ACCOUNTS

Juvenile Court Non-lapsing Dedicated Credit Accounts

Statutory Reference: <u>UCA 78A-6-203</u> Board of Juvenile Court Judges - Composition -

- 1. Special Services may solicit additional funding within the community for contractual work. Grants and other sources of income may be pursued as well. Usage of these funds should be outlined in the contractual agreement and approved by the Court Executive.
- 2. Payments received by the court should be logged in by the receiving party and forwarded to the AOC Finance Dept. Finance will deposit the money in the designated account.
- 3. Usage of these funds should be tracked on a form filled out by the crew supervisor. The form should indicate the site location, number of juveniles working, amount of time spent on the job, and any supplies used. These forms would be compiled as needed to tie the funds to a specific contract, as required in that contract. All forms should be retained for auditing purposes for two years. The compilation would be done by the Program Coordinator or designee.
- 4. Expenditures will be turned into the Program Coordinator who will log them in, verify them for accuracy, and turn them in to the court employee who handles FINET transactions. This person will keep record of all deposits and payments made and reconcile this record monthly with the AOC records. These records should be also be kept for auditing purposes.
- 5. AOC Finance will send a detailed monthly report of the deposits and expenditures made on this account to the Court Executive or their designee.

Current Programs

The programs which use the dedicated credit accounts are designed to target a specific group of juveniles and/or to address a specific problem or purpose. The programs are established and defined by contracts, which are established with the agency granting the funds for the program(s). The terms of the contract include, but are not limited to, the length of the contract and program, the amount of the grant, the reporting requirements, the limitations of the contract, the requirements on how the money may be used, etc.

Second District

1297 Community Service

The Second District Juvenile Court's Community Service Program provides numerous types of community service to nonprofit or governmental agencies in Weber, Davis and Morgan Counties. Examples of the sites are: Antelope Island, Davis Vocational Center, Weber Vocational Center, Eccles Art Center, Weber Fairgrounds and several schools in Weber and Davis Counties. The District also contracts with Utah Department of Transportation to remove litter from the freeways year round. There are seven employees (in addition to the two that are assigned to graffiti) who work under this program as well as a supervisor. There are five vans that are assigned to community service (two additional vehicles are used for graffiti).

1298 Graffiti Account

The Second District Juvenile Court has contracted with nine agencies in Weber County (Weber Co. Schools, Ogden City, West Haven City, Uintah City, Ogden City, Weber County, Washington Terrace, Roy City, Riverdale City) and two cities in Davis County (Layton and Kaysville) to remove graffiti from any property within the agencies jurisdiction. If the property is not owned by the contacting entity, a release of liability is obtained before removal of the graffiti. The cost of the program includes: personnel, vans, paints, chemicals, equipment, film and film processing (before and after pictures). There are two full time employees whose main job responsibility is to remove graffiti.

Third District

1396 Salt Lake Drug Court

Drug court operations and maintenance costs in the 3rd Juvenile Court are funded from a contract between the Utah Department of Human Services and Salt Lake County Behavioral and Mental Health unit. The District incurs operating costs and is reimbursed by Salt Lake County.

1398 Community Service

The grant for the Community Service program is received from cities, school districts, and governmental agencies. The purpose of this program is to have juveniles perform supervised community service for these agencies, such as graffiti removal. The grant pays for employees and for necessary supplies in order to perform the service. Any supplies purchased and employee work time is billed back to the agencies, who reimburse the court for these expenses. The length of the contracts vary with each agency and is specified within each contract. The program is supervised by the Juvenile Court Program Coordinator.

Fourth District

1498 TAG

Contract money is received from multiple cities throughout Utah County, Utah County Government, and Wasatch County. The purpose of these monies is to provide graffiti cleanup services throughout Utah and Wasatch counties. The monies are used to purchase equipment and supplies to accomplish graffiti cleanup. The cities and counties are billed in January of each year with the contracts running on a calendar year basis. Accounting reports are provided to the cities and the counties at the end of each calendar year. Any un-used monies are deducted from the following year's contract amount. This program is supervised by the Program Coordinator.

1499 Community Service

Grants and contract monies are received from a variety of sources; mostly cities and UDOT. The purpose of these monies is to provide services such as weed abatement, park maintenance, street maintenance, litter control, and area maintenance. The monies received pay for equipment, personnel services, and Deputy Probation Officer training. Services are billed to various sources in accordance with the contract and vary in method of billing from inter-agency transfers, monthly billings, quarterly billings and lump sum payments. This program is supervised by the Program Coordinator.